

PUBLIC EMPLOYMENT SERVICES

EXTERNAL SERVICES

TUPAD PROJECT (Tulong Pangkabuhayan sa Disadvantage Worker)

Assistance under the Tulong Panghanapbuhay sa Ating Displaced/Disadvantaged Workers (TUPAD) Program for underemployed/self-employed/displaced workers in Magalang Pampanga. Social community projects such as community clean-up, debris clearing, declogging of canals, debris segregation and materials recovery, stockpiling and clearing.

Office or Division:	Public Employment Services Office (PESO)			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	Less Privilege and Indigenous Individuals and Families Resident of Magalang, Pampanga			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
TUPAD – Tulong Pangkabuhayan sa Disadvantage workers. a. Valid I.D b. Barangay Clearance		<ul style="list-style-type: none"> • Barangay where it is located • Any government agency 		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Register through the PESO assistance.	Receive registration form client	None	10 minutes	PESO Aide / Staff
Submit accomplishment forms and the required documents for registration.	Received and validate documents.	None	10 minutes	PESO Aide / Staff
	Assess client qualification for assistance.	None	20 minutes	PESO Officer
Receive certification of approval.	Release certification of approval.	None	5 minutes	PESO Aide / Staff
	TOTAL	None	45 minutes	

TESDA TRAININGS (Technical Education and Skills Development Authority)

TESDA is the government agency tasked to manage and supervise technical education and skills development. TESDA sets direction, promulgates relevant standards, and implements programs geared towards a quality-assured and inclusive technical education and skills development and certification system.

Office or Division:	Public Employment Services Office (PESO)			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	Less Privilege and Indigenous Individuals and Families Resident of Magalang, Pampanga			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> • Birth Certificate • Form 137 or Transcript of Records • Barangay Clearance • 5 pcs Passport size picture • 5 pcs 1x1 size picture 		<ul style="list-style-type: none"> • Barangay where it is located • Any government agency • School enrolled 		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Register through the PESO assistance.	Receive registration form client	None	10 minutes	PESO Aide / Staff
Submit accomplishment forms and the required documents for registration.	Received and validate documents.	None	10 minutes	PESO Aide / Staff
	Asses client qualification for assistance.	None	20 minutes	PESO Officer
Receive certification of approval.	Release certification of approval.	None	5 minutes	PESO Aide / Staff
	TOTAL	None	45 minutes	

ASSISTANCE TO LIVELIHOOD PROGRAMS

Give an assistance of Livelihood Program to SOLO Parents, Displace OFW, PWD and Disadvantage workers from DOLE, DTI, and Provincial PESO. Livelihood Program is a capability- building program for poor, vulnerable and marginalized families and individuals in acquiring necessary assets to engage in and maintain thriving livelihoods that help improve their socio- economic conditions.

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Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	Less Privilege and Indigenous Individuals and Families Resident of Magalang, Pampanga			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> One (1) valid I.D. 		<ul style="list-style-type: none"> Any government agency 		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Register through the PESO assistance.	Receive registration form client	None	10 minutes	PESO Aide / Staff
Submit accomplishment forms and the required documents for registration.	Received and validate documents.	None	10 minutes	PESO Aide / Staff
	Asses client qualification for assistance.	None	20 minutes	PESO Officer
Receive certification of approvement.	Release certification of approvement.	None	5 minutes	PESO Aide / Staff
	TOTAL	None	45 minutes	

EDUCATIONAL ASSISTANCE FOR COLLEGE STUDENT FROM KABAYAN PARTYLIST Tulong Dulong Program

Educational assistance for college student who are in need of scholarship program for families who are in extremely difficult situation and leave an inadequate resources and income.

Office or Division:	Public Employment Services Office (PESO)			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	Less Privilege and Indigenous Individuals and Families Resident of Magalang, Pampanga			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> • Certification of Registration (1st and 2nd Sem) • Copy of Grades (1st and 2nd Sem) • Photo copy of school I.D. 		<ul style="list-style-type: none"> • School enrolled 		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Register through the PESO assistance.	Receive registration form client	None	10 minutes	PESO Aide / Staff
Submit accomplishment forms and the required documents for registration.	Received and validate documents.	None	10 minutes	PESO Aide / Staff
	Asses client qualification for assistance.	None	20 minutes	PESO Officer
Receive certification of approval.	Release certification of approval.	None	5 minutes	PESO Aide / Staff
	TOTAL	None	45 minutes	

SCAVENGERS PROJECT

Assist and look for livelihood program for scavengers. Scavengers are one of the vulnerable sectors of livelihood in our municipality. Not only that their works involves hazardous workplace but also are prone to sickness and other diseases.

Office or Division:	Public Employment Services Office (PESO)			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	Less Privilege and Indigenous Individuals and Families Resident of Magalang, Pampanga			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> • One (1) valid I.D • Barangay Certification 		<ul style="list-style-type: none"> • Any government agency • Barangay where it is located 		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Register through the PESO assistance.	Receive registration form client	None	10 minutes	PESO Aide / Staff
Submit accomplishment forms and the required documents for registration.	Received and validate documents.	None	10 minutes	PESO Aide / Staff
	Asses client qualification for assistance.	None	20 minutes	PESO Officer
Receive certification of approval.	Release certification of approval.	None	5 minutes	PESO Aide / Staff
	TOTAL	None	45 minutes	

SPECIAL PROGRAM FOR EMPLOYMENT OF STUDENTS (SPES)

The Special Program for Employment of Students (**SPES**) has greatly helped the beneficiaries in continuing their academic endeavors. It is a bridging mechanism that enables student-beneficiaries to gain skills and workplace experience.

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Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	Less Privilege and Indigenous Individuals and Families Resident of Magalang, Pampanga			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> • Birth Certificate • Copy of Grades • Certification of Registration • Tax Exemption • Student I.D • Proof of Enrolled 		<ul style="list-style-type: none"> • School enrolled 		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Register through the PESO assistance.	Receive registration form client	None	10 minutes	PESO Aide / Staff
Submit accomplishment forms and the required documents for registration.	Received and validate documents.	None	10 minutes	PESO Aide / Staff
	Asses client qualification for assistance.	None	20 minutes	PESO Officer
Receive certification of approval.	Release certification of approval.	None	5 minutes	PESO Aide / Staff
	TOTAL	None	45 minutes	